



## Server- Bartender

### Roles and responsibilities:

- Provide excellent customer service to ensure that every guest has a memorable experience.
- Understand all policies, procedures, standards, specifications, guidelines, and training.
- Support the maintenance of the Responsible Beverage Service Program, including ensuring all liquor and gambling compliance procedures and documentation.
- Ensure that all beverages and products are consistently prepared and served according to the restaurant's recipes, portioning, and serving standards.
- Adhere to cash handling and reconciliation procedures in accordance with organizational policies and procedures.
- Perform all opening, closing, and cleaning tasks as instructed.
- Encourage upselling of items, and process discounts according to organizational policies.
- Process the sale of food and beverages via the Point-of-Sale system.
- Accept payments and reconcile daily cash outs and floats.
- Assist in answering phones for reservations.
- Stock service supplies, including to go cups, straws, etc.
- Ensure uniform is clean and appearance is professional, according to uniform guidelines.

### The ideal candidate is:

- At least three years of experience, ideally in a restaurant, banquet facility, winery, or similar environment.
- Dedicated to providing personalized and professional service to all guests, and to showcasing the local region and community offerings.
- Able to withstand extended periods of standing, and other physically demanding conditions.
- Able to operate in high pressure environment and remain calm and focused in urgent situations.
- Able to work flexible hours, including evenings, weekends, and holidays, as well as overtime from time to time.
- Able to maintain a professional appearance and demeanor, aligning with dress code guidelines.
- Holds a Serving it Right certification and ensures responsible service of alcohol.

**Want to apply?** Please email resume and cover letter to [karen@noirkitchen.com](mailto:karen@noirkitchen.com).

*Noir Food Services, Ltd. adheres to employment equity and equal opportunity programs and encourages all candidates to apply. We would like to thank all applicants for submitting their resume; however only those selected for an interview will be contacted.*