Housing Application
Terrace Campus

coast mountain college

Dear CMTN Student:

Our on-campus Housing offers convenience, excellent value, and provides an alcohol and smoke-free environment that is conducive to learning.

Once we receive your application, we will either offer you a space in Housing or the option to be placed on a wait-list until a space becomes available. Upon acceptance into Housing, you will be required to pay a non-refundable application fee, a refundable damage deposit (*refundable at check-out*) and the first month's rent. Then your room assignment will be confirmed by email.

The total amount due for your first semester is $2,870.00, which includes the application fee, refundable damage deposit, and total rent for the term. **Before** moving into the dorms, your application fee, damage deposit, and first month's rent **must be paid**. Check-in hours are Monday to Friday, from 9:30 a.m. to 4:30 p.m.

Payment Options

For the following payment options, we accept Visa, MasterCard, and American Express. Please note that Visa debit is not accepted.

- Online through myCMTN
- Dial our toll-free number: 1.877.277.2288, *Monday to Friday, from 8 a.m. to 4 p.m.*
- Online Banking if you have a Canadian bank account (*Scotiabank, RBC, BMO, TD, CIBC*)
  - **Online Banking:**
    - Select "Pay Bills."
    - Select "Set up a payment."
    - Enter the payee Coast Mountain College.
    - Amount $_____.
    - Account: Use your student number as an account number (e.g.,0012345).
    - Select the frequency from the drop-down menu.
    - Select "Next."
    - Then select "Set Up Payments."

At check-in, you **MUST** complete the intake process with the Student Housing Office during regular office hours (Monday to Friday from 9:30 a.m. to 4:30 p.m.).

Your student ID also serves as your key to access the dorms. Student IDs can be requested at the library.

IF YOU ARE ARRIVING OUTSIDE OF COLLEGE OFFICE HOURS OR ON DATES WHEN HOUSING STAFF ARE UNAVAILABLE, PLEASE MAKE ALTERNATIVE ACCOMMODATION ARRANGEMENTS.

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Housing Rates Terrace Campus

Description	Fees
Single Room in Quad or Triple Suites	$630.00
Refundable Damage Deposit	$300.00
Non-refundable Application Fee	$50.00

Rates Effective 2025 Fall Semester

Description Single Rooms
All rooms are single occupancy and are furnished with a twin bed, night stand, desk, chair, and wardrobe. You share a living area and bathroom with your roommates.

Wii Gyemsiga Siwilaawksat Layout
Wii Gyemsiga Siwilaawksat Student Housing has three floors with two wings on each floor. Each wing features a communal kitchen equipped with a fridge, stove, and microwave *(Residents are **not allowed** to bring personal cooking appliances such as, hotplates, slow cookers, toasters, burger makers).*

All students living in Housing are responsible for cleaning their room and the shared kitchen areas, including kitchenettes, bathroom, living area, and storage spaces. The communal kitchen or kitchenette must be cleaned immediately after cooking.

Students are responsible for understanding and abiding by all housing information, policies, and procedures. This information is available in the *Student Housing Handbook*.

For additional information, please visit our website or click on the link below: www.coastmountaincollege.ca/housing

Nikila Prodduk
Student Housing Coordinator
T: 250.635.6511 EXT. 5309
M: 250.641.7609
residence@coastmountaincollege.ca

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Please complete all information before submitting and print clearly.
Housing acceptance notifications will be sent by email. Make sure to enter a valid email address.

Personal Information

First Name _____

Last Name _____

Permanent Address _____

Birth date (yyyy/mm/dd) _____

City/ Town _____

Province _____

Postal Code _____

Cellphone _____

Email (PLEASE PRINT CLEARLY) _____

CMTN Student I.D. _____

I am requesting a:

- Quad Suite
- Triple Suite
- Wheelchair accessibile unit

I would like to share the suite with:

_____
Full Name

_____
CMTN Student I.D. No.

I identify as:

- Male
- Female
- Other/ Prefer not to say

Emergency Information

Emergency Contact: First Name _____

Last Name _____

Relationship to Emergency Contact _____

Phone Number _____

Vehicle Information

Vehicle Make _____

Vehicle Licence _____

Vehicle Model _____

Vehicle Colour _____

Program Information

Name of Course or Program _____

Start Date (yyyy/mm/dd) _____

End Date (yyyy/mm/dd) _____

NOTE: The occupancy start and end dates listed above are necessary for accurate billing. Please note that students are required to vacate the dorms within 48 hours of their program end date, unless other arrangements have been approved by the Student Housing Office.

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Application Declaration

By submitting this application, I confirm that I have read and agreed to the terms and conditions outlined in this application, and that all information provided is accurate. I also acknowledge that occupancy in CMTN Housing requires compliance with the policies and regulations outlined in the CMTN Housing Handbook. CMTN reserves the right to amend policies, procedures, and the Student Housing Handbook at any time, with appropriate notice.

Applicant Signature: _____   Date:_____
(yyyy/mm/dd)

Please download and save the completed form before submitting it. You can also email it directly at residence@coastmountaincollege.ca